



Days Inn Victoria Uptown is seeking an energetic and enthusiastic individual with a good eye for detail to join our maintenance team. Our Maintenance Professionals ensure that the building and all guest rooms are kept in good repair and properly maintained on a routine basis. You will be responsible for completing all service requests and maintenance tasks in a timely manner. In addition, you will need to manage time effectively, prioritize tasks, acquire necessary materials, and process billing.

Responsibilities

- Repair maintenance items as requested
- Complete basic tiling, painting, plumbing and carpentry projects and tasks in a timely manner
- Groundskeeper: Management and maintenance of property landscaping and curb appeal
- Review and execute weekly, monthly, and annual maintenance plans and task lists
- Follow up regarding status of repairs and deficiencies
- Provide all invoices for purchases made to the General Manager
- Communicate regularly with the Executive Housekeeper and Front Office regarding room status and maintenance tasks.
- Communicate with Sub-contractors to ensure that special tasks are completed as required
- Other guest service duties as required

Knowledge, Skills, & Abilities

Maintenance Professional candidates should be physically fit, able to climb ladders and handle heavy items as required. A working knowledge and basic understanding of simple machinery, plumbing, landscaping, electrical, painting, and tiling is an asset. The Maintenance Professional must request assistance for projects that surpass his or her training and knowledge. Minor paperwork is to be completed for maintenance logs, task sheets, reports, and billing. All tasks must be completed in an efficient and effective manner.

- High School Diploma and Post-Secondary Hospitality Education preferred
- Previous maintenance, contractor or handyman experience in a fast-paced Hospitality environment
- A creative and resourceful mind, Good problem solving skills, Ability to think and act promptly
- Ability to work in a fast-paced environment meeting and exceeding guest expectations in an unsupervised atmosphere
- Customer service ability and strong communication skills
- Be supportive of creativity and innovation, and a willingness to openly embrace change
- Punctual and professional at all times, ability to be on-call and deal with emergencies after hours
- Excellent grooming with professional image and attitude
- Preference will be given to candidates who are looking for a long-term commitment

To apply, please e-mail your resume to gm@daysinnvictoriauptown.com

If you have any questions regarding this posting, please call 250-388-6640.