



## **VOLUNTEER POSITION DESCRIPTION**

**Position Title:** Community Connections Volunteer

**Responsible to:** Coordinator of Volunteer Services

**Objective of Position:** To provide opportunities for newcomer immigrants to meet and connect with members of the Greater Victoria community, as well as learn more about Canadian life and culture

### **Position Activities:**

- Volunteer is matched with an individual or a family new to Canada, and meets for an activity on a weekly basis
- Activities may include practicing English socially, attending community events, sharing a hobby or common interest, and helping newcomers access services and community resources
- Answers questions about the Greater Victoria community, Canadian culture and Canadian systems

### **Benefits:**

Helping newcomer immigrants; experiencing inter-cultural exchange

### **Requirements of Volunteer:**

- Minimum high intermediate written and spoken English, depending on focus of match
- Excellent interpersonal skills
- Cross-cultural experience or a personal commitment to learning about other cultures
- Strong familiarity with the Greater Victoria community and Canadian culture
- A good listener, patient, supportive and empathetic to newcomers
- Able to maintain confidentiality
- Reliable and able to carry out duties independently
- Maintain communication with Coordinator of Volunteer Services
- Another language besides English is an asset
- A criminal record check is required

### **Time and Commitment:**

- Minimum 3-month commitment
- 1 meeting or activity per week (with flexibility)
- Duties take place at locations throughout Victoria

Guidance and support provided by the Coordinator of Volunteer Services

Updated July 2019